

**VSH ICC**  
06-26-2007

**Present:** Steve Barden, Brenda Wetmore, Fran Levine, Donna Delphia, Jeni Roggensack and Myra Perry  
**Absent:** Deb Bard, Keith Goslant, Anne Jerman, Kevin Rogers, Tommie Murray, Shannon Thompson  
**Excused:** Eyvette Santamore, Kathleen Daye

Dr. Day on extended leave. Chaired by Myra

Meeting began 10:03

Motion by Brenda to approve minutes of 03-27-2007. 2<sup>nd</sup> by Fran. Approved

Advertised agenda:

**Report of Kitchen Inspections**... D. Bard absent.

**Progress of Food Safety in-service being posted on Angel**. Nothing found posted.  
D. Bard absent.

**Status of the Infection Control Manual**: T. Murray absent.

**Progress of Infection Control Planning being done by Larry Chris of VDH**.  
T. Murray absent.

**Old Business:**

**Refrigeration:**

Per Donna Delphia there is no word on new industrial refrigerators. Jeni furnished us with copies of the new logs but we found that Tommie has sent newer ones via e-mail. They were put into service last Monday. Fran will send a copy to those that did not receive them. The following questions arose without final answers.

1. How long can the refrigerator be out of the recommended range before food is discarded?
2. Who should receive the filled logs?
3. Should Karen Vasseur, Medical Records, furnish the logs?

Donna Delphia will check with both Tommie Murray and Deb Bard and report back to us.

Jeni checks all medication refrigerator logs each week.

**New Business:**

**Needlestick incident:**

One incident was reported yesterday. Our present procedure was put in question and possible changes were discussed. Employees did not find needed information in the ICC manuals. More employee familiarity is needed on location and contents of the manual's protocol.

A copy will be sent to all ICC members.

**Question of head lice on Brooks 2.** Treatment was given but there are now questions of whether it was verified as actual head lice infestation. More employee familiarity is needed on location and contents of the manuals with protocols. A copy will be sent to all ICC members.

**Blood pressure cuff cleaning.** No further information is available. There are disposable cuffs in the Clinic.

Meeting adjourned 10:35

Next meeting September 25<sup>th</sup>, 2007 at 10